

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS

WORK SESSION

Tuesday, March 17, 2009 - 6:00 p.m.

The Public Work Session was called to Order by Chairman Barnhart at 6:00 p.m., followed by the Pledge to the Flag and Invocation.

ROLL CALL: Present were Supervisors Barnhart, Raubenstine, Williams, Parr and Gobrecht. Also present were Solicitor Linus Fenicle and Terry Myers and Mike Knouse from C. S. Davidson, Inc. Manager Andy Richardson was absent.

VISITORS: Visitors register attached.

PUBLIC COMMENT - ITEMS NOT LISTED ON AGENDA:

APPROVAL OF AGENDA: The Agenda was approved with the following additions, (The introduction of the newly hired EMT's will take place following the approval of the Agenda, 10B – Executive Session to discuss a personnel issue and 11D1 – Letter from McCormick Taylor, Engineers & Planners, regarding a bridge rehabilitation project for Shorbs Hill Rd.), in a motion by Supervisor Parr and seconded by Supervisor Williams. Motion carried.

At this time, Ashley Clousher, representing the Pleasant Hill Fire Department, introduced three of the five newly hired EMT's. The other two candidates were unable to attend this meeting. Present were Jeremy Weaver (part time employee) and Jerry Misner and Stephanie Raver (full time employees). The newly hired EMT's will provide service to the Township from 6:00 a.m. until 6:00 p.m. Monday thru Friday.

APPROVAL OF DISBURSEMENTS: The Disbursements for the Month of March, 2009, from all Funds, were approved as listed in a motion by Supervisor Raubenstine, seconded by Supervisor Gobrecht and carried.

APPROVAL OF MINUTES: The Minutes of the Work Session Meeting of February 17, 2009 and the Regular Meeting of March 5, 2009, were approved, as distributed, in a motion by Supervisor Raubenstine, seconded by Supervisor Gobrecht and carried.

RECREATION BOARD REPORT: Chris Gienski, Chairman of the Rec Board, first wished to thank Mike Knouse for attending the Rec Board Meeting and drafting a new proposal of costs for the work that the Board would like to do at the site. There have been some changes made to the original Plan for Phase I of the Park. In a motion by

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Supervisor Barnhart, seconded by Supervisor Gobrecht and carried, the Board authorized C. S. Davidson to work with the Rec Board and the Supervisors to revise the Master Plan to indicate the changes that are to be made under the first phase. This would require new engineering drawings and new costs. Christine reported that Andy has applied for some grant money and she has applied for some help for restroom facilities at the Park. In a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried, the Board approved the purchase of some trees in the amount of approximately \$400.00. They also approved the purchase of a picnic table for approximately \$5,000.00 in a motion by Supervisor Williams and seconded by Supervisor Gobrecht. Motion carried. The purchase of some playground equipment will be requested at a later date. The Rec Board is checking into the costs of providing port-a-pots. They have gotten prices from several companies. In a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried, the Board authorized Christine to check with the company that supplies the port-a-pots at St. Bartholomew Church for the Rec Association activities. Maybe they could contract with the same company to provide some to the Rec Park site.

CHIEF OF POLICE REPORT: (A) The Monthly Statistics Report for February, 2009 was approved in a motion by Supervisor Williams, seconded by Supervisor Parr and carried. (B) Supervisor Barnhart requested that the executive session be held at the end of the meeting.

ROUTINE WORK SESSION ITEMS: ENGINEER'S REPORT – Mike Knouse presented a written report of C. S. Davidson, Inc. dated March 17, 2009. Written copies were distributed to Supervisors and Staff (copy in Township files). Plan Review Status – A new Plan has been submitted by Terry & Lisa Wetzel. Public Improvement Construction --- Lutheran Social Services – The Fairview Drive agreement requires the road improvements to be completed by May 30, 2009. Construction Projects --- Street Maintenance Program – The Engineers have completed a field view of the streets under the 2009 street improvements and are preparing the bid specifications. They are also preparing the drainage easements required for the proposed improvements to an inlet on Shorbs Hill Road. Area 2 & 3 Sanitary Sewer – Doli Construction is continuing with the sanitary sewer towards Lakeview Terrace. The work on Fairview Drive will start once the manholes are delivered. Fuhrman Mill Road/Baltimore Pike Traffic Signal – In order to facilitate these improvements, land must be obtained from Gary Reichart. Correspondence is being sent to the property owner to begin discussion of this project. Miscellaneous --- Sanitary Sewer/Penn Township – A letter was received from PaDEP approving sewer taps through December, 2009. Mike will confirm with Penn Township the number approved for West Manheim Township.

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SOLICITOR'S REPORT: Linus informed the Board that Carl Grubb has filed an appeal on the Zoning/Hearing Board decision and it will now go through the York County Courts. The Township has intervened as a party. The written decision of the denial by the Board has been received. Linus is working with Supervisor Raubenstine to develop an agreement between the Township and the Pleasant Hill Fire Company regarding the newly employed EMT's. A Stop Sign Ordinance has been advertised for adoption at the April 2, 2009 Meeting. Linus has drafted some Rec rules and regulations and he suggests that these rules be reviewed by the appropriate parties to decide what should be included for enforcement at the Park. Linus has been working with Miriam on some property liens for some outstanding sewer bills. He will prepare a resolution for the next meeting. Linus has drafted an agreement with Mr. Rinehart on the old school house. Mr. Rinehart will sign it and this will give the Township access to the schoolhouse to assess the needed repairs. Linus has also sent the final letters out concerning the abandonment of the Quillen Wells.

ROADS, WATER LINE EXTENSIONS, PUBLIC SEWER and ETC. – There was nothing further to report.

CORRESPONDENCE: (1) A letter was received from McCormick Taylor regarding a bridge barrier repair project for Shorb's Hill Rd. Mike Knouse will check into this project.

REPORTS: The Treasurer's Report for February, 2009 was approved, as distributed, in a motion by Supervisor Parr, seconded by Supervisor Williams and carried.

The Roadmaster's and Code Enforcement Officer's Reports for February, 2009, were accepted, as distributed, in a motion by Supervisor Parr, seconded by Supervisor Williams and carried.

The SEO Report for February, 2009 was approved and accepted in a motion by Supervisor Parr, seconded by Supervisor Williams and carried.

The Pleasant Hill Fire Company and Ambulance Reports for February, 2009 were accepted in a motion by Supervisor Parr and seconded by Supervisor Williams. Motion carried.

The Utilities Supervisor Report for February, 2009, were accepted, as distributed, in a motion by Supervisor Parr, seconded by Supervisor Williams and carried.

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The EMA Activity Report for February, 2009 was approved and accepted in a motion by Supervisor Parr and seconded by Supervisor Williams. Motion carried.

MANAGER'S REPORT: (A) Due to the absence of the Manager, there was no update on the Municipal Building. (B) In a motion by Supervisor Raubenstine, seconded by Supervisor Gobrecht and carried, the Board approved the request of Jeff Schneider for the WMT Rec Association to use the multipurpose room for a coach clinic. (C) Work is proceeding on the new police contract. Chairman Barnhart asked the Board members to review the packets they received and this item will be added to the Agenda for the next meeting. (D) The introduction of the EMT's was held earlier in the meeting. (E) The discussion on the Rec Park was completed earlier on the Agenda.

OTHER BUSINESS: (A) Supervisor Gobrecht has spoken to several residents being affected by sledders on the hill at the Township Building coming onto their land. He indicated that they will consider putting up "No Trespassing" signs on their property "*facing*" the Township property. Resident Jim Snyder offered his concerns of injuries occurring to the sledders coming onto his property. He does not want to be held liable for any such injuries. The Board suggested the same action for him. The Board decided they will not take any further action on this issue at this time. (B) The agreement with Mr. Rinehart concerning the old schoolhouse was discussed under the Solicitor's Report. Mr. Rinehart will sign the agreement first and in a motion by Supervisor Raubenstine, seconded by Supervisor Gobrecht and carried, the Board authorizing the Township signatures upon its receipt from Mr. Rinehart. Linus will add a condition to the agreement that it is only to gain access to the schoolhouse at this time. Supervisors Parr and Barnhart voted against this motion. (C) The discussion to change the Sewer Billing Dates will be listed on the Agenda for the next Board Meeting.

PUBLIC COMMENTS AND/OR SUPERVISORS COMMENTS: Byron Mayne asked if any trees will be planted at the new Township Office this year. The Board indicated they would like some to be planted and Mike Knouse said this is a good activity for the Boy Scouts or other local clubs to engage in. Ed Shock asked about a timeline for the repairs to the roads. Mike Knouse said the bid documents should be going out in about thirty days. The Township Website needs to have the calendar updated. The Secretary will have Laura correct this. Bev thanked everyone for supporting the fundraiser for the Kahler family.

The Board decided that an executive session was not needed at this time.

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NEXT SCHEDULED MEETINGS: Supervisors Regular Meeting – Thursday, April 2, 2009 at 6:00 p.m. with Supervisors Caucus at 5:30 p.m. Work Session Meeting - Tuesday, April 21, 2009 at 6:00 p.m. with Supervisors Caucus at 5:30 p.m.

ADJOURNMENT: The Work Session Meeting was adjourned at 6:57 p.m. in a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried.

Respectfully submitted,

Nancy C. Smith
Secretary